

SINGAPORE CYCLING FEDERATION (SCF) ATHLETES' COMMISSION

TERMS OF REFERENCE

1. MISSION

To represent the views of Singapore national cyclists within the Singapore Cycling Federation.

2. OBJECTIVES

- 2.1 To consider all questions and matters related to athletes and advise the SCF Management Committee.
- 2.2 To represent the rights and interests of athletes and to make related recommendations.
- 2.3 To serve as a voice for athletes in the SCF Management Committee.
- 2.4 To advise and assist the SCF Management Committee and its Subcommittees in promoting Olympism, sporting excellence, fair play and athlete development.
- 2.5 To maintain contact with the SNOC Athletes' Commission.

3. COMPOSITION

- 3.1 The Athletes' Commission shall ideally comprise a Chair Person, Vice Chair Person, Honorary Secretary, and between two (2) and six (6) other members. There shall be a minimum of five (5) members in total.
- 3.2 The Chair Person should be a member of the previous commission to carry on the goals and objectives of the previous Commission, if and where necessary.
- 3.3 All members (other than the Founding members) are to be nominated through an election by their peers (i.e. current and ex-national cyclists) and appointed by the SCF Management Committee.

- 3.4 To be eligible for nomination and appointment to the Athletes' Commission, the candidate must be at least 16 years of age, be a Singaporean, must not have a criminal record, have never been sanctioned for a doping offence, and have participated in at least one of the major games, i.e. Olympic, Asian, Commonwealth, or Southeast Asian Games.
- 3.5 The term of office shall be four (4) years, with the new appointments being made within a year after each Summer Olympic Games. The term of office is renewable.
- 3.6 The Commission may co-opt members based on its needs and the skill-set available. These co-opted members' term of office shall comply with para 3.5, and they are not subject to paras 3.2 and 3.3

4. REPRESENTATION IN THE SCF MANAGEMENT COMMITTEE

- 4.1 The Chairperson or any other nominated member, shall endeavor to attend relevant Management Committee meetings as organised by the SCF. The Chairperson or his/her representative shall not have any voting rights in the SCF Management Committee meetings.

5. MEETINGS OF THE COMMISSION

- 5.1 The Commission shall meet at least once a year.
- 5.2 Where ever possible, the SCF Secretariat will lend administrative support to the Commission.

REFERENCES

Adapted from the SNOC's Athletes' Commission (terms of reference), with the kind agreement of Mr Yip Ren Kai, Chairman of the SNOC Athletes' Commission.