



## RACING/COMPETITION LICENCE AND INDIVIDUAL MEMBERSHIP

The following is a broad overview to help you ensure the completeness of your application:

- Duly completed application form and a Digital photograph and a copy of your NRIC or Passport (both sides) to be sent to [membership@cyclingsg.org](mailto:membership@cyclingsg.org)
- Indicate your preferred Licence Category
- Read, Understand and Signed the Declaration Form
- Your cheque is made out in favour of the "Singapore Cycling Federation" OR
- You have made a bank transfer to the SCF (with an accompanying Bank Slip):  
OCBC Bank Singapore  
OCBC North Branch  
Account Number: 629-600-974-001

### **NOTE**

- (1) Individuals who make an application during the year in 2017, e.g. in June 2017 will pay the full amount of the Group Personal Accident and Personal Liability premium (at \$45) and the coverage duration will last till December 2017. In other words, this Group Policy operates on a "No pro-rate" basis.
- (2) Duly completed applications received by 30 November 2016 will take approximately a month to be processed. You can expect to receive your 2017 Licence and/or Membership during the 1<sup>st</sup> week of January 2017.



**RACING/COMPETITION LICENCE AND INDIVIDUAL MEMBERSHIP**

**APPLICATION FORM**

I have read and understood SCF’s Guidelines on Individual Membership and Licence Application (as provided herein) and wish, under Article 4(a)(i) of the SCF Constitution AND Part 1, “General Organisation of Cycling As A Sport,” and Chapter 1 “Licence Holders” of the UCI Cycling Regulations, to apply for a

<b>CATEGORY 1</b> <b>Racing/Competition</b> <b>Licence</b>  <b>UCI Licence</b> <b>(with SCF Individual</b> <b>Membership)</b> (with evidence of requisite insurance coverage)	<b>CATEGORY 2a</b> <b>Racing/Competition Licence</b>  <b>National Licence</b> <b>(with SCF Individual Membership)</b>		<b>CATEGORY 2b</b> <b>Racing/Competition</b> <b>Licence</b>  <b>Day Licence</b>	<b>CATEGORY 3</b> <b>SCF Individual Membership</b>
	Option A (without requisite insurance coverage)	Option B (with evidence of requisite insurance coverage)		
<input type="checkbox"/> \$200.00	<input type="checkbox"/> \$75.00 (*)	<input type="checkbox"/> \$30.00	<input type="checkbox"/> \$15.00 (Available <u>ONLY</u> prior to an upcoming event as announced by SCF)	<input type="checkbox"/> \$30.00

**\*NOTE:** This is an “early-bird” rate and we hope to secure your membership/ race licensing renewal by 30 November 2016. We would then process all applications and have your membership and/or race license ready by the 1<sup>st</sup> week of January 2017, in time for the first race of the 2017 season. Unfortunately, we will have to charge you \$85.00 for all applications received after 30 November 2016 to cover the costs of additional back-end administrative tie-ups.

**PERSONAL INFORMATION**

Application Date :

**APPLICABLE ONLY For Category 1 Racing/Competition Licence with SCF Individual Membership**  
  
*Please indicate UCI Category for which the license is requested*

- ATHLETE**  
 Youth (Under 17 years of age) / Juniors (Under 19 years of age) / Under 23 / Elite / Masters (35 to 44 years of age) / Para-cyclists (please delete accordingly)
- SUPPORTING ROLES**  
 Team Manager / Coach / Mechanic / Driver / Doctor  
 (please delete accordingly)
- COMMISSAIRE**

<p><b>APPLICABLE FOR Category 2a Racing/Competition Licence with SCF Individual Membership AND Category 2b Racing/Competition Day Licence</b></p> <p><i>Please indicate National Category for which the license is requested</i></p>	<p><input type="checkbox"/> <b>ATHLETE</b>  Youth (Under 17 years of age) / Juniors (Under 19 years of age) / Under 23 / Elite / Masters (35 to 44 years of age) / Super-Masters (45 years of age and above)/Para-cyclist (please delete accordingly)</p> <p><input type="checkbox"/> <b>SUPPORTING ROLES</b>  Team Manager / Coach / Mechanic / Driver / Doctor (please delete accordingly)</p>
<p><b>APPLICABLE FOR Category 3 SCF Individual Membership</b></p>	<p><input type="checkbox"/> I am a recreational cyclists and wish to apply for SCF Individual Membership</p>
<p>Surname and first name (Please underline surname)</p>	
<p>Date of birth</p>	
<p>Nationality</p>	
<p>Nationality Country Code (eg. SIN, USA, AUS, SUI)</p>	
<p>Gender</p>	
<p>Contact number</p>	
<p>Email</p>	
<p>NRIC number/ID number <b>OR</b> Passport number</p>	
<p>Place &amp; address of main residence at the time of application:</p>	
<p>Place and country of the previous main residence if changed in the last year</p>	
<p>Countries of other residences:</p>	
<p>Do you have a previously issued UCI License. If yes, please indicate the Authority (federation or UCI) that issued the previous licence:</p>	
<p>Authority (federation or UCI) that has refused to issue a licence during the past (3) three years:</p>	
<p>Applicant's club (Local or Overseas) or Name of Cycling Interest Group</p>	
<p>Applicant's UCI team (name and type):</p>	
<p>Are you currently under suspension? If yes, please provide the name of the authority that imposed the suspension and the starting and ending dates of the suspension:</p>	
<p>What discipline you are most likely to participate in ?</p>	<p><b>* ROAD / BMX / MTB / TRACK / BIKETRIAL / PARA-CYCLING / CYCLO-CROSS / RECREATIONAL CYCLING / OTHER _____(please specify)</b></p> <p><b>*Please delete accordingly.</b></p>

**\*APPLICABLE ONLY for CATEGORY 1 or 2a Racing/Competition Licence (for cyclists who already have their own insurance coverage)**

**# Additional Note:** Insurance Policy period **must** cover the entire Licence period, i.e. Calendar Year, from commencement up till 31 December of that year.

**POLICY TYPE (1) :Insurance for bodily injury (in and out-patient hospital expenses and medical care, transport costs, permanent disablement, death) and material damages (loss of earnings) in case of accident on the occasion of a cycling competition or event or during training:**

Name and Address of Insurance Company	
Name and Address of Insured Party	
Policy Number	
Start date of Policy	
End date of Policy	
Amount of cover guaranteed	
Territorial validity:	

**POLICY TYPE (2) :Third-party liability insurance for material damage or bodily injury caused to others in the course of a competition or cycling event or during training:**

Name and Address of Insurance Company	
Name and Address of Insured Party	
Policy Number	
Start date of Policy	
End date of Policy	
Amount of cover guaranteed	
Territorial validity:	

**No, I do not have the required personal accident and Third-party liability/civic responsibility insurance coverage.**

**If you have checked this (/) Box, please ensure that you have indicated and will purchase a Category 2a (Option A) Race Licence.**

# **DECLARATION**

(as extracted from UCI Cycling Regulations, Para 1.1.023)

1. I hereby declare that I am aware of no reason why I should not be granted the requested licence/membership.
2. I undertake to spontaneously return my licence/membership in the event of any substantial change to the circumstances existing at the time of the application for a licence/membership.
3. I declare that I have not applied for a licence/membership for the same year to the UCI or to any other national federation.
4. I assume exclusive liability for this application and for the use that I shall make of the licence/membership.
5. I declare that I have taken the requisite insurance coverage for races organised or sanctioned by the UCI or SCF, and that the particulars relating to insurance coverage above are true, accurate and correct.
6. I hereby undertake to respect the Constitution and Regulations of the International Cycling Union (UCI), its Continental Confederations (i.e. Asian Cycling Confederation, ACC) and its National Federations (i.e. Singapore Cycling Federation).
7. I declare that I have read or have had the opportunity to become acquainted with the aforesaid Constitutions and Regulations.
8. I shall participate in cycling competitions or events in a sporting and fair manner.
9. I shall submit to disciplinary measures taken against me and shall take any appeals and litigation before the authorities provided for in the regulations. I accept the Court of Arbitration for Sport (CAS) as the sole competent body for appeals in such cases and under the conditions set out in the regulations. I accept that the CAS shall be the court of last instance and that its decisions shall be definitive and without right of appeal. With those reservations, I shall submit any litigation with the UCI solely to the courts within whose jurisdiction the head offices of the UCI lie.
10. I agree to submit to and be bound by the UCI anti-doping regulations, the clauses of the World Anti-Doping Code and its international Standards to which the UCI anti-doping regulations refer and to the anti-doping regulations of other competent bodies as per the regulations of the UCI and the World Anti-doping Code provided that they comply with that Code.
11. I agree that the results of the analysis may be made public and communicated in detail to my club or team or to my paramedical assistant or doctor.
12. I agree that all urine samples taken shall become the property of the UCI which may have them analysed, especially for purposes of health protection research and information.
13. I agree that my doctor or the doctor of my club or team may, on a request from the UCI, communicate to it a list of any medicines I may take and treatment I may undergo before any given competition.
14. I accept the conditions regarding blood testing and accept to undergo blood tests.

**Date:**

\_\_\_\_\_  
**Signature of applicant**

\_\_\_\_\_  
**Signature of Club Chairman (if applicable)**

# **GUIDELINES**

## **PART ONE - INDIVIDUAL MEMBERSHIP**

### **DEFINITION**

1. Each individual wishing to become an Individual Member shall comply with the following subscription procedure: -
  - a. successfully complete and submit the prescribed membership application form to the Hon. Secretary;
  - b. pay the requisite annual membership subscription fee specified, unless otherwise exempted; and
  - c. be confirmed as a valid member by the Hon. Secretary.

### **APPLICATION PROCEDURE AND MEMBERSHIP FEE**

2. Applications for Individual Membership may be made at any time during the calendar year commencing on the membership application start date notified to members and ending 31 December of the relevant year.
3. Each individual wishing to become an Individual Member shall comply with the following subscription procedure: -
  - (a) successfully complete and submit the prescribed membership application form to the Hon. Secretary;
  - (b) pay the requisite annual membership subscription fee specified in paragraph (c) below, unless otherwise exempted; and
  - (c) be confirmed as a valid member by the Hon. Secretary.
4. The Management Committee shall use reasonable endeavours to process all membership applications within 3 months of receipt of such application. The Management Committee shall accept the applications which have complied with the membership subscription procedures and shall have the right to reject applications based on defensible reasons with supporting documentation.
5. An annual subscription fee shall be paid by all Individual Members ([see Table 1 below for details](#)).

## **TERM AND EXPIRY OF MEMBERSHIP**

6. The term of membership of Individual Members shall be from and including 1 January of each calendar year or the date of acceptance of membership application, whichever is the later, up to and including 31 December of each year.
7. The membership of each Individual Member shall automatically expire on 31 December and he/she will have to comply with the subscription procedure for the following year.
8. Any Individual Member may terminate his/her membership by giving written notice to the Hon. Secretary of his/her intention to do so, subject to the payment of arrears and other dues, and he/she shall not be entitled to any refund of subscription fees paid for the remainder of the membership term.

## **MEMBERSHIP BENEFITS**

9. All Individual Members are entitled to attend all General Meetings as observers, but they shall not be entitled to vote unless they are attending as a Club Rep representing an Ordinary Member.
10. Each member who is an individual shall be eligible to stand for office at the relevant meeting, provided that the member :-
  - (a) is 21 years and above as at 31 December of the relevant year;
  - (b) has a good track record in the cycling fraternity in Singapore; and
  - (c) does not and shall not hold any salaried positions within the Federation nor receive any compensation for his / her role as an office holder.
11. The right to compete and participate in local and international races in Singapore organized by the Federation and overseas international races organized by other organizations where a membership of the Federation is required.
12. All individual members will receive a discount of up to 20% when registering for courses, workshops and talks organised by the SCF (e.g. Commissaires', Mechanics', Coaching Courses).

## **PART TWO – LICENCE HOLDER**

### **DEFINITION**

In accordance to Part 1, “General Organisation of Cycling As A Sport,” and Chapter 1 “Licence Holders” of the UCI Cycling Regulations,

The licence is an identity document confirming that its holder undertakes to respect the (UCI) Constitution and regulations and which authorise him/her to participate in cycling events.

A licence holder may participate in a cycling event organised or supervised by the UCI, the UCI continental confederations, the UCI member federations or their affiliates.

### **KEY CONSIDERATION**

Reference: Chapter 1, 1.1.006, UCI Cycling Regulations

Before the licence is issued, the licence holder and the national federation must ensure inter alia that the licence holder is adequately insured against accidents and civil Responsibility in every country where he practices competitive cycle sport or training throughout the year for which the licence is issued.

### **SPECIAL PROVISIONS**

Reference: Chapter 1, 1.1.030, UCI Cycling Regulations

**Day Licence:** National federations may permit, under such conditions as they may determine, persons who take part in cycling events only occasionally to take part in a particular event at national level without holding a licence valid for a whole year. These conditions must include agreement to abide by the regulations of the UCI and the national federation and suitable insurance coverage for the whole day or all days of the event.

### **NOTE**

All other rules and provisions as spelt out in the “General Organisation of Cycling As A Sport,” and Chapter 1 “Licence Holders” of the UCI Cycling Regulations, remains in force.



TABLE 1 DETAILS				Membership Benefits
Category	Type	Membership Card Issued	Membership Fee (p.a.)	
1	<p><b><u>Racing/Competition Licence</u></b></p> <p><b><u>UCI License (International competitive cycling)</u></b></p> <p>This licence serves a dual purpose – it grants the holder to be an individual member in the SCF and is an international racing licence meant for Continental and Pro-Continental riders, Team Managers &amp; support crew and National riders.</p>	Yes	\$200.00	<ol style="list-style-type: none"> <li>1. A licence holder may participate in a cycling event organised or supervised by the UCI, the UCI continental confederations, the UCI member federations or their affiliates.</li> <li>2. The holder also receives SCF Individual membership status at no additional cost.</li> <li>3. Licence holders also stand to receive a discount of up to 20% when registering for courses, workshops and talks organised by the SCF (e.g. Commissaires', Mechanics', Coaching Courses).</li> <li>4. All licence holders (Individual Members) are entitled to attend all General Meetings as observers, but they shall not be entitled to vote unless they are attending as a Club Rep representing an Ordinary Member.</li> <li>5. Each member who is an individual shall be eligible to stand for office at the relevant meeting, provided that the member :-               <ol style="list-style-type: none"> <li>(a) is 21 years and above as at 31 December of the relevant year;</li> <li>(b) has a good track record in the cycling fraternity in Singapore; and</li> <li>(c) does not and shall not hold any salaried positions within the Federation nor receive any compensation for his / her role as an office holder.</li> </ol> </li> </ol> <p><b>NOTE:</b> The onus, however, is on the licence holder to provide evidence that he/she is adequately insured against accidents and civil Responsibility in every country where he/she practices competitive cycling as a sport or training throughout the year for which the licence is issued</p> <p>As for <b>Continental/Pro-Continental riders</b>, before a licence is issued by a National Federation, the rider must undergo a medical examination (i.e.</p>

TABLE 1 DETAILS				Membership Benefits
Category	Type	Membership Card Issued	Membership Fee (p.a.)	
				personal history, family history, full physical examination, paraclinical examination, biological examinations). Reference: Article 6.3.1 (UCI Rules and Regulations)
2a	<p><b><u>Racing/Competition Licence</u></b></p> <p><b><u>National Licence (Competitive Cycling)</u></b></p> <p>This licence serves a dual purpose – it grants the holder to be an individual member in the SCF and the right to compete and participate in local and international races in Singapore organized by the Federation and overseas international races organized by other organizations where a membership of the Federation is required</p>	Yes	<p><b><u>Option A</u></b> (Without Requisite Insurance Coverage) \$75.00</p> <p><b><u>Option B</u></b> (With evidence of Requisite Insurance Coverage) \$30.00</p>	<ol style="list-style-type: none"> <li>1. The right to compete and participate in local and international races in Singapore, organized, sanctioned or supported by the Federation AND overseas international races organized by other organizations where a membership of the Federation is required.</li> <li>2. The holder also receives SCF Individual membership status at no additional cost.</li> <li>3. Licence holders also stand to receive a discount of up to 20% when registering for courses, workshops and talks organised by the SCF (e.g. Commissaires', Mechanics', Coaching Courses).</li> <li>4. All licence holders (Individual Members) are entitled to attend all General Meetings as observers, but they shall not be entitled to vote unless they are attending as a Club Rep representing an Ordinary Member.</li> <li>5. Each member who is an individual shall be eligible to stand for office at the relevant meeting, provided that the member :- <ol style="list-style-type: none"> <li>(a) is 21 years and above as at 31 December of the relevant year;</li> <li>(b) has a good track record in the cycling fraternity in Singapore; and</li> <li>(c) does not and shall not hold any salaried positions within the Federation nor receive any compensation for his / her role as an office holder.</li> </ol> </li> </ol> <p><b><u>NOTE:</u></b> (1) The licence fee includes the cost of insurance coverage against accidents and civil responsibility in Singapore where the rider</p>

TABLE 1 DETAILS				Membership Benefits
Category	Type	Membership Card Issued	Membership Fee (p.a.)	
				<p>practices competitive cycling as a sport or training throughout the year for which the licence is issued.</p> <p>(2) Alternatively, if the rider can provide evidence that he/she has his/her own insurance coverage against accidents and civil responsibility in Singapore, then the lower membership fee will apply (Option B).</p> <p>(3) Option A @ \$75.00 is an “early-bird” rate and we hope to secure your membership/ race licensing <b>renewal by 30 November 2016</b>. We would then process all applications and have your membership and/or race license ready by the 1<sup>st</sup> week of January 2017, in time for the first race of the 2017 season. Unfortunately, we will have to charge you \$85.00 for all applications received after 30 November 2016 to cover the costs of additional back-end administrative tie-ups.</p>
2b	<p><b><u>Racing/Competition Licence</u></b></p> <p><b><u>SCF Day Licence</u></b></p> <p>This is meant for individuals who take part in cycling events only occasionally. The Day Licence will enable him/her to take part in a particular event at national level without holding a licence valid for a whole year.</p>	Yes	\$15.00	<p>The Day Licence will enable the rider to take part in a particular event at national level without holding a licence valid for a whole year. <b>The rider may purchase a Day Licence, which will ONLY be made available and announced by the SCF, prior to an upcoming event.</b></p> <p><b>NOTE:</b> The individual must, however, abide by the regulations of the UCI and the SCF and there must be suitable insurance coverage for the whole day or all days of the event i.e. of insurance coverage against accidents and civil responsibility in Singapore.</p>
3	<p><b><u>SCF Individual Membership</u></b></p> <p><b><u>Recreational Cycling</u></b></p>	Yes	\$30.00	<p>1. The right to participate in local and international recreational and community cycling events in Singapore organized by the Federation. Wherever possible, the individual member can participate without having to pay the event registration fee. The SCF will, however, have</p>

TABLE 1		DETAILS		Membership Benefits
Category	Type	Membership Card Issued	Membership Fee (p.a.)	
	This membership serves a dual purpose – it grants the holder to be an individual member in the SCF and the right to participate in local and international recreational and community cycling events in Singapore organized by the Federation			<p>the right to limit the number of participants to ensure that the event remains safe for all concerned.</p> <ol style="list-style-type: none"> <li>2. Individual members also stand to receive a discount of up to 20% when registering for courses, workshops and talks organised by the SCF (e.g. Commissaires', Mechanics', Coaching Courses).</li> <li>3. All Individual Members are entitled to attend all General Meetings as observers, but they shall not be entitled to vote unless they are attending as a Club Rep representing an Ordinary Member.</li> <li>4. Each member who is an individual shall be eligible to stand for office at the relevant meeting, provided that the member :- <ul style="list-style-type: none"> <li>(a) is 21 years and above as at 31 December of the relevant year;</li> <li>(b) has a good track record in the cycling fraternity in Singapore; and</li> <li>(c) does not and shall not hold any salaried positions within the Federation nor receive any compensation for his / her role as an office holder.</li> </ul> </li> </ol>